

# e-Portfolio Guide: Enter a Dental Society Business Meeting

<p><b>A</b> Select “Dental Society or Study Club business meetings”.</p> <p>You will see the description below under “Supporting Details”</p>	
<p><b>B</b> Enter the date of the business meeting</p>	
<p><b>C</b> Click on Dental Society dropdowns.</p> <p>Select your Dental Society.</p>	
<p><b>D OPTIONAL</b></p> <p>Upload verification document – e.g., letter of attendance from Dental Society</p>	
<p><b>E</b> Complete Attestations (confirmations) to the College</p>	
<p><b>F</b> Save &amp; Submit</p>	
<p><b>G Automatic Approval</b></p> <p>Your submission will be automatically approved for 2 points in Category 3.</p>	

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